

## MEETING #25 – July 26

At a Regular Meeting of the Madison County Board of Supervisors on July 26, 2016 at 6:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: R. Clay Jackson, Chairman  
Jonathon Weakley, Vice-Chairman  
Kevin McGhee, Member  
Robert Campbell, Member  
Charlotte Hoffman, Member  
Daniel J. Campbell, County Administrator  
V. R. Shackelford, III, County Attorney  
Mary Jane Costello, Interim Finance Director  
Jacqueline S. Frye, Deputy Clerk

### Agenda Items:

#### Call to Order

#### *Pledge of Allegiance & Moment of Silence*

#### 1. Determine Presence of a Quorum/Adopt Agenda:

Chairman Jackson noted that all members are present; a quorum was established.

Chairman Jackson called for any additions to today's Agenda:

Supervisor Weakley moved the Board adopt today's Agenda as presented, seconded by Supervisor Hoffman. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

#### 2. Public Comment:

Chairman Jackson opened the floor for public comment; with no public comment being brought forth, the public comment session was closed.

#### 3. Constitutional Officers: None

#### 4. County Departments: None

#### 5. Committee or Organization Reports

**a. Bill Price (Hebron Lutheran Church):** Bill Price was present to provide video presentation from August 1940 that portrayed events during the 200<sup>th</sup> anniversary celebration of the Hebron Lutheran Church building. He also noted that 2017 will mark the 300<sup>th</sup> anniversary of the church congregation, which was before Madison County was established, and will also mark the 500<sup>th</sup> anniversary of Martin Luther's nailing of a copy of his 95 Theses to the door of the Wittenburg Castle Church. In closing, he encouraged the county to allow the upcoming anniversary events (April 29, 2017) to be posted to the County's website, and also requested the County consider waiving any fees for the Church (i.e. building [\$75.00 for erection of the tent]; zoning [\$50.00]; electric [\$40.00 (if used)]; sales tax [\$2.30]) for a grand total of \$167.30. He also advised that the Hebron Lutheran Church is the oldest Lutheran Church in the South and the only one still in regular use.

#### Comments from the Board:

- Supervisor Weakley: Questioned if Ms. Gardner (Director of Economic Development & Tourism) will be advised of the upcoming event; also verbalized support of today's fee waiver request
- Supervisor McGhee: Questioned the activities being planned
- Supervisor Campbell: Verbalized support to preserve history and to waive fees

Mr. Price noted that the celebration will host several events to include a:

- ✓ Worship service (to be held on April 29<sup>th</sup>)
- ✓ 300<sup>th</sup> Anniversary party (to be held on April 29<sup>th</sup>)
- ✓ Visitation of all Lutheran Ministers from the Virginia Senate (to be in attendance on April 28<sup>th</sup>); and an
- ✓ Organ Recital (to be held on April 28<sup>th</sup>)

*\*A 60'x 80' tent has been reserved for the event\**

Supervisor Campbell moved the Board provide support of the upcoming anniversary event of the Hebron Lutheran Church and publicize the event on the County's website, and also approve the waiver of fees (i.e. building (\$75.00); zoning (\$50.00); electric (\$40.00); sales tax (\$2.30) totaling \$167.30, as requested, seconded by Supervisor Weakley. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

Chairman Jackson noted that today's request is very important and represents an intricate part of the history of Madison County.

## 6. Finance

*a. Claim for July Applicable to FY2016*

*b. Claims for July Applicable to FY2017*

*c. Supplemental Appropriation for Finance Department*

**FY2016 (Post Year) [July 22'2016]: \$41,877.18**

Mary Jane Costello, Interim Finance Director, advised that post year claims presented are for the close out of FY2016.

### Questions from the Board:

- *Supervisor McGhee: Question on ambulance medical billing & Olver, Inc.*
- *Chairman Jackson: Questioned the payment for unemployment (Finance Department)*
- *Supervisor Hoffman: Questioned bill for Lisa Dahl and OMD (emergency medicine)*
- *Chairman Jackson: Advised of unauthorized charges on the credit card belonging to Robert Finks, Director of E911*

Ms. Costello noted that:

- ✓ *Lewis Jenkins, Director of EMS, receives this information (i.e. ambulance billing) and noted that today's amounts are for 'back billing' (i.e. quarterly billing); noted that billing is generally done each month*
- ✓ *Payment to Olver, Inc. is for the transfer station*
- ✓ *Unemployment payment is for a quarterly billing (supplement needed to cover the amount that was unbudgeted)*
- ✓ *Payment to Ms. Dahl for psychotherapy services (court mandated services)*
- ✓ *Payment for OMD – emergency medicine related to the EMS department*
- ✓ *A new credit card has been issued to Mr. Finks; explained the protocol that calls for department heads to provide receipts for all credit card charges*

Robert Finks, Director of E911, was present, and advised that EMS is required to have a doctor (OMD) in place to oversee emergency medical services' protocol.

Supervisor McGhee moved the Board approve claims for FY2016 (post year) totaling \$41,877.18 as presented, seconded by Supervisor Weakley. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

**FY2017 July 22'2016]: \$51,695.81**

### Questions from the Board:

- *Supervisor Weakley: Questioned payment to True Power Corporation*

Robert Finks, E911 Director, noted that the aforementioned payment is for the 911 Center's UPS System (battery back-up); a maintenance contract is in place for this service.

Supervisor Weakley moved the Board approve claims for FY2017 totaling \$51,695.81 as presented, seconded by Supervisor Hoffman. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

### Supplemental Appropriation Finance Department

Ms. Costello noted the supplemental appropriation for the Finance Department totaling \$2,432.13 wasn't budget and will be needed to cover the deficit.

### Questions from the Board:

- *Supervisor Weakley: Questioned if the payment period is about to close.*

Ms. Costello noted that today's supplemental request should be the final one.

Supervisor Campbell moved the Board approve the supplemental appropriation for the Finance Department totaling \$2,432.13 as presented, seconded by Supervisor Weakley. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

In closing, Ms. Costello noted that FY2016 post year payments are winding down; it's anticipated that an overview of the remaining FY2016 budget funding will be provided shortly.

## 7. Minutes:

a. #24

Chairman Jackson referred to a correction to Minutes #24 (page 1); a revised copy was forwarded to all members for review.

Supervisor Hoffman moved the Board approve Minutes #24 as presented, seconded by Supervisor McGhee. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

## 8. New Business:

### **a. GO Virginia Resolution #2016-7(a):**

Chairman Jackson noted that the resolution is for the support of an initiative to strengthen Virginia's economy in each region (through the Central Virginia Partnership for Economic Development); all localities have adopted this resolution and support the initiative to bring funding to Madison County.

Supervisor Weakley moved the Board approve Resolution #2016-7(a) as presented, seconded by Supervisor Hoffman.

## Discussion:

- *Supervisor Campbell; Verbalized concerns regarding where funding will come; General Assembly anticipates a potential federal funding shortfall; in his opinion, grant funding comes from the citizens and not the state; feels that economic development partnerships are good, providing the locality has sufficient funding in place*

*Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

## 9. Old Business:

### **a. Tinsley Drive Speed Study:**

Discussion on the matter involved the following:

- *Supervisor Campbell noted that the Sheriff's deputies have been on site numerous times; questioned if anything has been provided from VDOT to date*
- *Chairman Jackson noted that the Sheriff's deputies have been policing the area and noted nothing significant regarding speeding; also noted that Mr. Jim Alexander resides in the vicinity and has reported there is one neighbor that drives erratically; noted that signage is no longer in place; signage can only be in place based findings from a speed study; noted that a resident (Clifton Mabry) attended a past meeting and verbalized safety concerns for his children; questioned what purpose a speed study will serve*
- *Supervisor Weakley noted that a VDOT speed study will evaluate crash data, analyze motorist's speed levels, in order to assess a safe speed limit on a specific roadway; noted that speed limits in residential neighborhoods vary according to the population and amount of roadway traffic*

It was also questioned whether there would be a charge to request a speed study.

Supervisor Campbell questioned whether the roadway has a posted speed limit in place; also questioned whether VDOT could be requested to erect 'caution' signage to denote 'children at play', which may be more appropriate; doesn't feel it will be possible to stop anyone from speeding on a secondary roadway.

It was also questioned whether there would be a cost for the aforementioned signage, and whether there is a speed limit (although non-posted) on secondary roadways (i.e. most gravel roadways have a suggested safe speed limit of 45 mph). It was further noted that placing deputies in on site to monitor speed control actually precipitates additional costs to the County; any requests for studies or the placement of appropriate signage must be done at the request of the County.

After discussion, it was the consensus of the board to place the topic onto the August Regular Meeting #1 agenda for further review and discussion with the County Administrator.

Supervisor Campbell suggested the County provide input to Mr. Mabry on what directives the County plans to take on the matter.

### **b. Application form used by County:**

Chairman Jackson noted that the County Administrator reviewed the Board-Commission Appointment Application form as per requested at the prior meeting; he feels the updated form is streamline and professional.

Chairman Jackson also noted that the two (2) new members appointed to the MCPRA Board were present at last evening's meeting and did an excellent job.

After discussion, it was the consensus of the Board to utilize the updated form.

## 10. Public Comment

Chairman Jackson opened the floor for public comment.

The Board thanked Bob Chappell, School Board liaison, for attending tonight's session.

With no public comment being provided, the public comment opportunity was closed.

**11. Information/Correspondence (if any)**

**Broadband Services**

Supervisor Weakley advised that the advertisement for the Madison County Broadband Committee will run in this week's newspaper for two (2) weeks.

**CIP Committee**

Supervisor Campbell advised that a CIP Committee meeting will be scheduled on August 18<sup>th</sup> at 4:00 p.m.; he requested the meetings be held on a regular schedule and held at a designated location the same time each month.

**Health Department Correspondence**

Supervisor Campbell verbalized concerns regarding the correspondence received from the Health Department; feels that in the event the County approves something and a citizens encounters a problem, it will need to be addressed in a timely manner.

**Planning Commission Correspondence (Zoning Fee Schedule)**

Supervisor Campbell suggested the Board discuss the Planning Commission's recommendations concerning the Zoning Fee Schedule at a joint meeting session.

Chairman Jackson noted that the Planning Commission has addressed the zoning fees; he noted that the Board will need to assess what direction to take; he also noted that any fees charged to applicants will always be 'cost neutral.'

Supervisor Weakley advised that although the change in fees will save the applicant money, the County will also need to address the ordinances in order to lower the number of requested copies the applicant is now required to provide.

After discussion, it was the consensus of the Board to add the aforementioned item to the August 2016 Joint Meeting for further discussion.

**MCPRA:**

Chairman Jackson advised that the MCPRA will host a Family Field Day fundraiser on August 20<sup>th</sup> at Hoover Ridge; the entry fee will be \$20 per family/group, and will involve various events.

**13. Adjournment:**

With no further action being required, on motion of Supervisor Weakley, seconded by Supervisor McGhee, Chairman Jackson adjourned tonight's meeting.

\_\_\_\_\_  
R. Clay Jackson, Chairman  
Madison County Board of Supervisors

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Clerk of the Board of the Madison County Board of Supervisors  
Adopted on: August 9, 2016  
Copies: R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee, Charlotte Hoffman, V. R. Shackelford, III,  
Constitutional Officers

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**Agenda**  
**Regular Meeting**  
**Madison County Board of Supervisors**  
**Tuesday, July 26, 2016 at 6:00 p.m.**  
**County Administration Building, Auditorium**  
**414 N. Main Street, Madison, Virginia 22727**



6:00 p.m.  
*Call to Order*

**Pledge of Allegiance & Moment of Silence**

- 1. Determine Presence of a Quorum / Adopt agenda**
- 2. Public Comment**
- 3. Constitutional Officers**
- 4. County Departments**
- 5. Committee or Organization Reports**
  - a. Bill Price (Hebron Lutheran Church)*
- 6. Finance**
  - a. Claims for July Applicable to FY2016*
  - b. Claims for July Applicable to FY2017*
  - c. Supplemental Appropriation for Finance Department*
- 7. Minutes:**
  - a. #24*
- 8. New Business:**
  - a. GO Virginia Resolution #2017-7*
- 9. Old Business:**
  - a. Tinsley Drive Speed Study*
  - b. Application form used by County*
- 10. Public Comment**
- 11. Information/Correspondence (if any)**
- 12. Adjournment**